

## L3 Information Communication Technician Standard: EPA Fact Sheet

### Purpose

This document distils the key requirements for End Point Assessment (EPA) for the revised Information Communication Technician Apprenticeship Standard. The [full EPA Plan](#) should be consulted for more details.

### Gateway Requirements

There are no formal on-programme assessments on this Standard. All assessments are post-Gateway. Gateway is the start of the EPA period, typically lasting 3 months. The Apprentice can only enter Gateway once the following requirements are fulfilled:

- The Apprentice has achieved English and Mathematics at Level 2
- The employer is satisfied and confirms that the Apprentice has achieved occupational competence and is consistently working at or above the level set out in the occupational Standard (employer can take advice from Firebrand)
- The Apprentice completes and submits portfolio demonstrating the application of KSBs as mapped to AM2 (see below) and any supporting material to underpin the Professional Discussion
- For the project report with questioning there are no specific requirements

### Assessment Methods

There are two distinct assessment methods (AMs), each mapped to a set of KSBs that the outputs of both AMs must evidence. The list of KSBs assigned to AM1 and AM2 can be found in the [EPA plan](#).

**AM1 Professional Discussion Underpinned by Portfolio:** This assessment method takes the form of a 60 minute 1:1 professional discussion based on the portfolio (not in itself directly assessed) and focussing on the coverage of KSBs mapped to AM1. All evidences must be valid and attributable to the Apprentice with the portfolio of evidence containing a statement from the employer and the Apprentice confirming this. The assessor will ask a minimum number of 10 open questions. Unlike the report in AM2, the portfolio is not directly assessed but it underpins the professional discussion in which the Apprentice is given the opportunity to authenticate the evidence contained in their portfolio, their experience and competence. For further details, consult the [EPA](#) plan for this Standard.

**AM2 Project Report with Questioning:** The Apprentice will conduct a work-based project report and submit a formal technical report (1500 words limit) to the EPAO after a maximum of 4 weeks of the EPA start date. See the detailed [EPA](#) plan for further guidance on the topics, structure and contents as recommended to the EPAO. The EPAO will create and distribute detailed guidance. The second component of AM2 takes the form of questioning based on the content of the project report. The questioning will last for 30 minutes and take place after the assessor has reviewed the project, 1 week minimum. During this method, the assessor must devise a minimum of 5 questions generated by themselves from their review of the project evidence. The report is assessed and the overall grading for AM2 is based on the project report and answers to questioning.

### Grading Outcomes

All EPA methods must be passed for the EPA to be passed overall. Both AMs are weighted equally in their contribution to the overall grade. Aggregation of grades along with detailed descriptors for Pass, Merit and Distinction criteria are contained in the [EPA](#). Apprentices who fail one or more assessment methods will be offered the opportunity to take a re-sit or a re-take within the EPA period and as outlined in the [EPA plan](#).

### On Programme Activities to Support EPA

Apprentices will spend the duration of the programme (pre-gateway) developing all KSBs in the occupational standard with a minimum of 20% off-the-job training. During this period they will also be compiling a portfolio of evidence to underpin the professional discussion.

